



Funding Eligibility & Funding Process

To be **eligible** for UWSVI funding an organization must:

- Be based in and providing service within the Capital Regional District (CRD)
- Operate as a federally registered charitable organization or qualified donee
- Have a mission, purpose, programs, or activities that align with UWSVI areas of action
- Have audited or reviewed financial statements for at least two consecutive years (i.e., 2021 and 2022)
- Agree to work with United Way Southern Vancouver Island to provide program outcome data
- Demonstrate a willingness to support UWSVI's fundraising efforts
- Review the Memorandum of Understanding (MOU), UWSVI Funding Framework, and Priority Populations document prior to submitting
- Funding for UWSVI grants cannot exceed more than 30% of total agency revenues.

Ineligible (unless a fundamental part of a human or social program) for UWSVI community impact grants:

- Animal rescue and care
- Arts and theatre programs
- Capital expenditures unless
- Environmental initiatives
- Fundraising activities, events, and sponsorships
- Government or political activities or research
- Non-profit organizations without a valid CRA business number or status as a qualified donee (unless hosted by a qualified agency)
- Religious programs or services
- Seed money for social enterprises
- Sports and recreation programs
- Support directly paid to individuals
- Technology, equipment, or medical devices
- Travel



Funding Alignment

Funding requests must align with one of UWSVI's **Four Areas of Action**. They must be evidence-based and clearly outline how the program or project contributes to the specific outcomes of the relevant focus area(s), including:

1. Alignment with UWSVI identified investment strategies
2. Demonstrated need - programs/projects that use research and evaluation to support clients with complex needs and multiple barriers. The program/project meets a unique need that is not being met elsewhere or shows that existing services are insufficient to meet the local demand.
3. Coordinated service delivery - programs that are working with others to ensure there is coordination across services.
4. System navigation - programs that support clients to access multiple services and to access existing supports.
5. Collective approaches – initiatives that have multiple partners and are working to address identified community issues.
6. Focused on serving priority populations (see Priority Populations document)
7. Barrier removal – programs/projects that have identified barriers for hard to serve clients and are working to remove these barriers; and,
8. Neighbourhood programs - programs that are in, or close to communities where the clients reside.
9. Program effectiveness with defined outcomes
10. Customized - to ensure services are delivered in a culturally safe and affirming manner; and include those most vulnerable

Consideration will also be given to geographic location, organization size, program/project accessibility and organizational capacity.

Funding Reviews and Approvals

Applications will be reviewed by UWSVI staff for eligibility and general compliance with the funding guidelines and reviewed with support from volunteers with subject area expertise and/or with lived experience within each focus area. All recommendations will be forwarded to the Community Impact Steering Committee for final review and approval by UWSVI Board of Directors.



Funding Timeframes

For UWSVI's funding, a call for Expressions of Interest and/or invitations for a full application submission will be announced and posted on UWSVI's website in advance of each targeted funding call.

Recommendations will be brought to the Community Impact Granting Review Panels, Steering Committee, and subsequently to the Board for approval prior to the new fiscal year.

Funding will commence at the beginning of UWSVI's fiscal year or as specified in the funding call information.

Funding Agreements

Funding will commence upon final approval.

Organizations will be required to sign and comply with UWSVI's Memorandum of Understanding (MOU). The agreement outlines the responsibilities of UWSVI and the responsibilities of the funded community partner.

Annual updates and a final report will be required of each organization. All funding agreements are subject to amendment at the discretion of UWSVI.