

2024 – 25 UWSVI Funding Eligibility and Funding Process

To be **eligible** for UWSVI funding an organization must:

- Be based in and providing service within the Capital Regional District (CRD).
- Operate as a federally registered charitable organization or qualified donee.
- Have a mission, purpose, programs, or activities that align with UWSVI areas of action (Families, Mental Health and/or Addictions, Seniors, and Elders).
- Have audited or reviewed financial statements for at least two consecutive years (i.e., 2022 and 2023).
- Agree to work with UWSVI to provide program outcome data including sharing of program stories and statistics.
- Demonstrate a willingness to support UWSVI's fundraising efforts including:
 - Hosting a Day of Caring or Impact Tour
 - Providing a Community Impact Speaker to the UWSVI Campaign
 - Hosting a UWSVI workplace campaign
- Review the UWSVI Letter of Agreement (LOA), UWSVI Funding Framework, and Priority Populations document prior to applying.
- Funding for UWSVI grants should not exceed more than 70% of program costs and no more than 30% of total agency revenues.

Ineligible (unless a fundamental part of a human or social program) for UWSVI community impact grants:

- Animal rescue and care
- Arts and theatre programs
- Capital expenditures*
- Environmental initiatives
- Fundraising activities, events, and sponsorships
- Government or political activities or research
- Non-profit organizations without a valid CRA business number or status as a qualified donee (unless hosted by a qualified agency)
- Religious programs or services
- Seed money for social enterprises
- Sports and recreation programs
- Support directly paid to individuals.
- Medical equipment or devices
- Travel

Funding Alignment

Funding requests must align with one of UWSVI's **Three Areas of Action**. They must be evidence-based and clearly outline how the program or project contributes to the specific outcomes of the relevant focus area(s), including:

1. Alignment with UWSVI identified investment strategies.
2. Demonstrated need - programs/projects that use research and evaluation to support clients with complex needs and multiple barriers. The program/project meets a unique need that is not being met elsewhere or shows that existing services are insufficient to meet the local demand.
3. Coordinated service delivery - programs that are working with others to ensure there is coordination across services.
4. System navigation - programs that support clients to access multiple services and to access existing supports.
5. Collective approaches - initiatives that have multiple partners and are working to address identified community issues.
6. Focused on serving priority populations (see Priority Populations document).
7. Barrier removal - programs/projects that have identified barriers for hard to serve clients and are working to remove these barriers.
8. Neighbourhood programs - programs that are in, or close to communities where the clients reside.
9. Program effectiveness with defined outcomes
10. Customized - to ensure services are delivered in a culturally safe and affirming manner.

Consideration will also be given to geographic location, organization size, program/project accessibility and organizational capacity.

Funding Reviews and Approvals

Applications will be first reviewed by UWSVI staff for eligibility and general compliance with the funding guidelines and then formally reviewed with support from volunteer grant review panels with subject area expertise and/or with lived experience within each focus area. All recommendations will be forwarded to the Community Impact Steering Committee for final review and approval by UWSVI Board of Directors.



Funding Timeframes

For UWSVI's funding, a call for Expressions of Interest and/or invitations for a full application submission will be announced and posted on UWSVI's website in advance of each funding call.

Recommendations will be brought to the Community Impact Granting Review Panels, Steering Committee, and subsequently to the Board for approval prior to the new fiscal year.

Funding will commence at the beginning of UWSVI's fiscal year or as specified in the funding call information.

Funding Agreements

Funding will commence upon final approval.

Organizations will be required to sign and comply with UWSVI's Letter of Agreement (LOA). The agreement outlines the responsibilities of UWSVI and the responsibilities of the funded community partner.

Annual updates and a final report will be required of each organization. All funding agreements are subject to amendment at the discretion of UWSVI.